

HUMAN SERVICES COORDINATING BODY INTER-AGENCY COMMUNICATIONS WORK GROUP

August 26, 2019

Dear Human Service Agency Director:

The Macomb County Human Services Coordinating Body (HSCB) would like to invite you to provide an agency display at the 2019 HSCB Inter-Agency Information Exchange. The Information Exchange is an opportunity for Macomb County human service agencies to strengthen the coordination and delivery of human services through enhanced communication of each other's services.

This year's event will be held on Thursday, October 24, 2019 at the Macomb Intermediate School District, 44001 Garfield Clinton Township, MI 48038. The theme is "**Service Gems**". Agency displays will be open from 8:30 A.M. to 2:45 P.M.

If your agency would like to set up an agency display, complete the enclosed Agency Display Registration Form and return it by Friday, October 11, 2019. If your agency would like to receive the agency display registration form by email, contact Jessica Toia at toiaj@michigan.gov and the registration form will be sent electronically to your agency.

Please bring handouts for approximately 200 persons. Also, we have found that "freebies" such as pens or candy are very well received by the attendees. You are encouraged to browse the other displays that day. Morning and afternoon snacks will be available for the employees who staff your exhibit. Lunch is on their own. A list of local restaurants will be available at the registration tables.

Your representatives are also welcome to attend the sessions. However, we would appreciate the completion of Information Exchange online registration in advance. The online registration is available at: www.misd.net, under the "Course Offerings" tab.

If you have any questions, contact Jessica Toia at the Macomb County Department of Health and Human Services (DHHS), (586) 770-9942 or toiaj@michigan.gov.

Sincerely,

Jessica Toia

Jessica Toia, Agency Display Coordinator
Inter-Agency Communications Work Group