

SUPPLIES ON HAND FOR THE INFORMATION EXCHANGE

FOOD SERVING ITEMS	
2	Super heros tablecloths
2	Bagel cutters
1	Red oblong wicker basket
23	Baskets (miniature sized, woven)
3	Plastic forks
60	Plastic knives
120	White Paper napkins
30	Brown napkins
2	Paper doilies
55	Paper plates (6 inch)
1	Red plastic table cover (New)
5	White plastic table covers (New)
200	Plastic spoons
14	Styrofoam cups for staff luncheon
3	Wicker serving trays (Flat)
DECORATIONS	
1	Small bag of red/white/blue shredded plastic
8	Blue foil table spray centerpieces (Large with stars)
4	Ghost-themed placemats (Boo)
1	Ghost-themed table spray centerpieces
7	Jolly Roger black bags
5	Laminated paper horse shoes
2	Large Tupperware containers for storage
5	Plastic king's crowns
6	Plastic pirate eye patches
2	Plastic silver goblets
1	Pumpkin-themed table spray centerpieces
20	Red foil table spray centerpieces

7	Red/white/blue ribbons (Large)
5	Red, white and blue bow ties
10	Red/white/blue table spray centerpieces
8	Red/white/blue table spray centerpieces
14	Plastic skulls (small)
11	Toy tools (wrenches, nuts and bolts)
1	Treasure chest full of beads and gold coins
2	Red, white and blue small bows
42	Fingerprint wall hangings
4	Rolls of masking tape
SIGNS	
1	Welcome to the HSCB Information Exchange sign
3	"Information Exchange sign with an arrow
2	"Registration" signs
2	"Agency Displays" signs (Large)
1	"A-D" registration signs
1	"E-H" registration signs
1	"I-L" registration signs
1	M-Z" registration signs
1	"Recycle bottles here" sign
2	"Coffee and tea" signs
10	"Michigan/Superior Rooms" signs
11	"Vending machines down the Hall" signs (Two with arrows and 5 without)
3	"Free coffee and Tea in the Lobby signs
26	"5 minutes" and "1 minute" signs - double sided and 1 set not two-sided
2	"Evaluations" signs
MAPS TO LOCAL RESTAURANTS	
40	Maps to area restaurants

SUPPLIES ON HAND FOR TRAVELING TOURS

3	Directional signs on pink paper with arrow pointing up
28	Directional sign on various colored paper with arrow pointing to the right
15	Directional signs on pink paper with arrow pointing to the left
10	Directional signs on pink paper with arrow pointing down
2	"HSCB TOUR LOWER LEVEL" signs on pink paper
2	"HSCB TOUR UPPER LEVEL" signs on pink paper